

# Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

October 24, 2019

5:00-7:00 PM

**3300 Henry Avenue  
Two Falls Center, Suite 200, Philadelphia, PA**

## Minutes

### **Trustees Present**

Klissa Thomas
Hedra Packman (via conference call)
Jon Rosenberg
Max Weisman

### **Trustees Not Present**

Maria Pajil Battle
Fernando Treviño-Martínez
Chanel Ward

### **Also Present**

Emily Hurst; Executive Director, Philadelphia Hebrew Public (PHPCS)

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Elly Rosenthal, CFO, Hebrew Public

Victoria Zayat, Kindergarten Teacher, Philadelphia Hebrew Public (PHPCS)

Family Members of PHP

### **I. Call to Order**

Klissa Thomas called the meeting to order at 5:33 PM.

### **II. Approval of Prior Meeting Minutes – September 26 (Schedule A)**

Klissa Thomas made a motion to approve the prior meeting minutes. Max Weisman seconded the motion and it passed unanimously.

### **III. Welcome**

1. Meet & Greet with families

### **IV. Leadership Reports**

1. Elyssa Yuen presented the Instructional Arc of the Year
  - 1.1. First 6 weeks focused on building culture & building relationships
2. Elyssa Yuen presented on Responsive Classrooms
3. Elyssa Yuen explained MAP and presented MAP data
4. Elyssa Yuen presented PHP Youtube channel
5. Emily Hurst reported on family engagement programming

6. Emily Hurst presented on the performance dashboard (Schedule B)

## **V. Board Reports**

1. Emily Hurst shared an update on family board representatives (Schedule C)
2. Elly Rosenthal shared an update on finance report.
  - 1.1 Expense side is on budget. Projections: looking at 20K over/under expenditures
  - 1.2 Revenue. Revenue projections has decreased due to current SPED per pupil funding and number of IEPS finalized. PHP working with 20 related service providers to expedite process. Working towards 45 Days Cash on Hand
  - 1.3 Fundraising Plans
    - i. Friends of PHP established
    - ii. PHP tours needed and starting for future donors
    - iii. Jon Rosenberg commit to \$1,000 donation to support a student
  - 1.4 Emily Hurst announced that Grand Opening was a success--raised \$5,000

## **VI. Board Actions**

1. Approval of Finance Report (Schedule D)
  - 1.1 Jon Rosenberg made a motion to approve finance report. Max Weisman seconded the motion and it passed unanimously.
2. Ratification of Contracts (Schedule E)
  - 1.1 Emily Hurst explained contract with Delta T and presented for ratification.
  - 1.2 Jon Rosenberg made a motion to ratify the Delta T contract. Max Weisman seconded the motion and it passed unanimously.
3. Approval of additional positions (Schedule F)
  - 1.1 Emily Hurst presented special education teacher potential hire if needed.
  - 1.2 Jon Rosenberg made a motion to approve hiring an additional special education teacher (if needed). Max Weisman seconded the motion and it passed unanimously.

## **VII. Public Comment**

1. Mikah (Lance's family) brought up bringing in a crossing guard and having a bus assistant, asking more questions on surveys (open response), and increasing access for families that don't use technology.

## **VIII. Closing and Adjournment**

Klissa Thomas moved to adjourn the meeting at 6:56 PM.