

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

December 5, 2019

5:00-7:00 PM

**3300 Henry Avenue
Two Falls Center, Suite 200, Philadelphia, PA**

Minutes

Trustees Present

Trustees Not Present

Klissa Thomas	Max Weisman
Hedra Packman	
Jon Rosenberg	
Fernando Treviño-Martínez	
Chanel Ward	
Maria Pajil Battle	

Also Present

Emily Hurst; Executive Director, Philadelphia Hebrew Public (PHPCS)

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Emily Fernandez; Chief Schools Officer, Hebrew Public

Elly Rosenthal, CFO, Hebrew Public (via conference call)

Victoria Zayat, Kindergarten Teacher, Philadelphia Hebrew Public (PHPCS)

I. Call to Order

Klissa Thomas called the meeting to order at 5:11 PM.

II. Approval of Prior Meeting Minutes – October 24 (Schedule A)

Jon Rosenberg made a motion to approve the prior meeting minutes. Klissa Thomas seconded the motion and it passed unanimously.

III. Leadership Reports

1. Emily Fernandez, Chief Schools Officer, provided an update on the Instructional Arc of the Year. Shifting now to rigor, discourse, and data-driven student coaching.
2. Elyssa Yuen presented on School Design Updates
 - 2.1. Block schedule, Teacher Leader Council, evaluations and committees
3. Elyssa Yuen presented on OLAM Time & presented on options
 - 3.1. Emily Fernandez explained purpose and background of OLAM Time
 - 3.2. Jon Rosenberg commented on how OLAM maintains student/family engagement and how it makes our schools different
4. Emily Hurst presented on Fall Highlights

- 4.1. Fall Festival & Storybook Character Day
- 4.2. Winter Wonderland on December 17th, 2019 from 3:30-5:00 pm
5. Emily Hurst presented on the Performance Dashboard (Schedule B)

IV. Board Reports

1. Klissa Thomas commented on Family Board Representative application
 - a. No applications yet
 - b. Extended deadlines and added paper applications at front desk
2. Hedra Packman shared an update on finance report.
 - a. Budget is tracking towards projections. Currently seeing significant special education costs (related services, paraprofessionals, etc.) despite IEPs not being finalized. Working to finalize reporting as soon as possible.
 - b. Goal is \$150,000 for fundraising.

V. Board Actions

1. Approval of Finance Report (Schedule C)
 - a. Maria Pajil Battle made a motion to approve the finance report. Chanel Ward seconded the motion and it passed unanimously.
2. Ratification of Contractions (Schedule D)
 - a. Emily Hurst explained Charter Choices to provide project management for federal programs administration given market knowledge.
 - b. Jon Rosenberg made a motion to approve three-year contract with Charter Choices. Chanel Ward seconded the motion and it passed unanimously.
 - c. Jon Rosenberg made a motion to approve Lucas Repka of O'Donnell Stacy as new counsel for special education. Hedra Packman seconded the motion and it passed unanimously.
3. Health Policy Revisions (Schedule E)
 - a. Fernando Trevino-Martinez made a motion to approve for health policy revisions. Chanel Ward seconded the motion and it passed unanimously.
4. EGrants signature for federal funds (Schedule F)
 - a. Hedra Packman made a motion to approve for empowering Emily Hurst to use EGrants online portal. Chanel Ward seconded the motion and it passed unanimously.

VI. Public Comment

- I. No public comment.

VII. Closing and Adjournment

Klissa Thomas moved to adjourn the meeting at 6:41 PM.