

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

October 27, 2020

5:00 pm

Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Hedra Packman	
Maria Pajil Battle	
Jon Rosenberg	
	Klissa Thomas
Fernando Treviño-Martínez	
Chanel Ward Biddle	
Max Weisman	

Also Present

Emily Hurst; Executive Director (PHPCS)

Elyssa Yuen; Head of School (PHPCS)

Madison Gould, Director of Operations (PHPCS)

Elly Rosenthal, Chief Financial Officer (Hebrew Public)

I. Call to Order

Maria Pajil Battle called the meeting to order at 5:01 PM. Maria Pajil Battle motioned to approve the agenda. Hedra Packman seconded. The agenda was approved.

II. Approval of Prior Meeting Minutes – September, 2020 (Schedule A)

Hedra Packman made a motion to approve the prior meeting minutes. Jon Rosenberg seconded the motion and it passed unanimously.

III. Leadership Reports

- I. Emily Hurst, Executive Director, presented
 - a. PHP Votes! Campaign
 - i. 20+ voters registered at school
 - ii. Sharing community voting photos and plans
 - iii. Students are engaging in a mascot election
 - b. Fundraising
 - i. \$250,000 Goals

- ii. Friends of PHPCS Board met on 10/26
 - iii. Upcoming engagement activities including virtual winter event 12/16
- 2. Elyssa Yuen, Head of School presented
 - a. 2020-21 Instructional Goals
 - i. Review of goals for this year
 - ii. Review of current progress towards goals
 - iii. Review of plan to meet goals
- 3. Emily Hurst, Executive Director presented the PHP Performance Dashboard
 - a. Madison Gould presented enrollment
 - b. Elyssa Yuen presented staffing
 - c. Emily Hurst presented finance
- 4. Emily Hurst, Executive Director presented the revised re-entry plan
 - a. Family & Staff Input
 - b. Lessons learned from NY and NJ
 - c. Hybrid and Remote Schedule
 - d. Q&A
- 5. Hedra Packman, Finance Committee Chair, presented the financial report
 - a. Strong enrollment
 - b. Projected \$75,000 surplus at the end of the year
 - c. Explanation of revenues delay due to district payment based on last year's enrollment. PHP will receive a catch-up payment in October.
 - d. Audit currently underway with draft set to be finalized in November. No issues of note to date.
- 6. Emily Hurst, Executive Director presented family board member updates
 - a. No applications, likely because of COVID circumstances
 - b. Continued recruitment strategy
- 7. Emily Hurst, Executive Director presented Parent and Family Engagement Policy
 - a. Requirement of Title I Schoolwide grant funding
 - b. Re-communicates engagement policy to families
 - c. Will be an addendum to Parent & Family Handbook to be included next year

IV. Board Actions

- 1. Approval of PHP Reopening Plan 2.0 (Schedule B)
 - a. Chanel Ward Biddle made a motion to approve the PHP Reopening Plan 2.0. Fernando Treviño-Martínez seconded the motion and it passed unanimously.
- 2. Approval of Financial Committee report (Schedule C)

- a. Hedra Packman made a motion to approve the Financial Committee report. Chanel Ward Biddle seconded the motion and it passed unanimously.
3. Approval of Parent and Family Engagement Policy (Schedule D)
 - a. Fernando Treviño-Martínez made a motion to approve the Parent and Family Engagement Policy. Chanel Ward Biddle seconded the motion and it passed unanimously.

VII. Public Comment

VIII. Executive Session

IX. Closing and Adjournment

Maria Pajil Battle moved to adjourn the meeting at 6:46 PM.