

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

December 15, 2022

5 PM

Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Maria Pajil Battle	
Jon Rosenberg	
Daniel Bell	
Hedra Packman	
Klissa Thomas	
Fernando Treviño-Martínez	
Max Weisman	

Also Present

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Soren Barnett; Operations Associate, Philadelphia Hebrew Public (PHPCS)

Elly Rosenthal; Chief Financial Officer, Hebrew Public

Ilya Knizhnik, parent of PHP students

I. Call to Order & Adoption of Agenda.

Maria Pajil Battle called the meeting to order at 5:07 pm. Jon Rosenberg moved to approve the meeting agenda. Fernando Treviño-Martínez seconded the motion and it passed unanimously.

II. Approval of Prior Meeting Minutes – October 27, 2022

Jon Rosenberg made a motion to approve the prior meeting minutes. Fernando Treviño-Martínez seconded the motion and it passed unanimously.

III. Leadership Reports

- I. Emily Hurst, Executive Director, and Elyssa Yuen, Head of School,

presented Leadership Reports

- a. Our Sector
 - i. Acute pandemic losses in student reading and math levels, as well as teachers employed in the sector
 - ii. Adding new positions in response to need, staffing continues to be a challenge
- b. Changes from staff & family feedback
 - i. Improvements to facilities and arrival/dismissal procedures
 - ii. Increased opportunities for family and student engagement and joy
 - iii. Working on addressing pain points including:
 1. Team capacity, adding content area specialists
 2. Student culture (growing our culture team)
 3. Communication
 - iv. Improvements within operations and communication among staff
- c. January Schoolwide Culture Reset
 - i. Zones of regulation - emphasizing emotional awareness and regulation
 - ii. Schoolwide quiet time (five minutes of quiet time after lunch/recess for self-regulation)
 - iii. Solidifying routines, especially lunch & recess protocols, for students and staff

IV. Board Reports

1. Hedra Packman presented the FY22 Audit Report (Schedule C)
 - a. Audit is complete and received clean, unqualified opinion
 - b. 5-year and future financial plans received positive review
 - c. Leases (rent and copiers) are listed correctly as liabilities
 - d. Audit result came back positive, indicating good financial condition, growth, and sustainability
2. Hedra Packman presented the Finance Report (Schedule B)
 - a. October financials are currently at a deficit but surplus expected by end of school year
 - b. Income from enrollment lower than projected due to a few unfilled seats and timing of special education numbers
 - c. Still exceeding financial benchmarks

V. Board Actions

1. Finance Report (Schedule B)
 - a. Fernando Treviño-Martínez made a motion to approve the Finance Report (Schedule B). Daniel Bell seconded the motion and it passed unanimously.
2. FY22 Audit Report (Schedule C)

- a. Fernando Treviño-Martínez made a motion to approve the FY22 Audit Report (Schedule C). Daniel Bell seconded the motion and it passed unanimously.
3. Approval of Culture Assistant Position (Schedule D)
 - a. Two part-time positions for assistance during lunch and recess and then assisting the Culture Response Team
 - b. Hedra Packman made a motion to approve the Culture Assistant Position (Schedule D). Maria Pajil Battler seconded the motion and it passed unanimously.

VI. Public Comment

- I. Ilya Knizhnik, parent of PHP students, made a public comment about students' experiences

VII. Executive Session

- I. Board convened to discuss specifics around family comments.

VIII. Closing and Adjournment

Klissa Thomas moved to adjourn the meeting at 6:01 pm. Maria Pajil Battle seconded the motion and it passed unanimously.