

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

March 2nd, 2023

5 PM

Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Max Weisman	Fernando Treviño-Martínez
Jon Rosenberg	
Daniel Bell	
Hedra Packman	
Klissa Thomas	

Also Present

Veronica Williams; Interim Head of School, Philadelphia Hebrew Public (PHPCS)

Elly Rosenthal; Chief Financial Officer, Hebrew Public

Soren Barnett; Operations Coordinator, Philadelphia Hebrew Public (PHPCS)

Linda Schaffzin, member of the public

I. Call to Order & Adoption of Agenda.

Klissa Thomas called the meeting to order at 5:02 pm. Hedra Packman moved to approve the meeting agenda with addition of Updated Procurement Guidelines. Daniel Bell seconded the motion and it passed unanimously.

II. Approval of Prior Meeting Minutes – January 19, 2023

Hedra Packman made a motion to approve the prior meeting minutes. Daniel Bell seconded the motion and it passed unanimously.

III. Leadership Reports

1. Emily Hurst, Executive Director, presented Enrollment & SY24 Lottery
 - a. Enrollment is strong with over 50 students fully enrolled for SY24
2. Emily Hurst, Executive Director, presented Targeted Support & Improvement Designation

- a. PHP has been designated TSI due to a student group of 20 or more not meeting the statewide achievement rate of 36.23% and: Not having multiple years of data to demonstrate sufficient growth (we only had one year of PSSA testing to date); AND Not meeting state-wide attendance goals for the 2021-22 school year (we were remote for 80% of the school year).
 - b. Next step: Develop school-based plan to address these needs with chance to be removed from this status in Fall 2023.
3. Veronica Williams, Interim Head of School, presented PSSA Plan
- a. Data and Feedback
 - i. Students practice receiving feedback from teachers through self-assessment and rubrics
 - ii. Targeted reteaching of material or skills
 - iii. Setting daily goals and teaching points
 - iv. Building familiarity with question types and formats to expect
 - v. Students practice SEL Strategies, especially during weekly quizzes
 - vi. MCQ & SAR Practice
 - b. Family Collaboration
 - i. Weekly communication of progress
 - ii. Two parent workshops
 - iii. Optional Saturday tutoring
 - c. SEL
 - i. Tools for emotional regulation to manage test stress and anxiety
 - ii. Whole group lessons on SEL tools
 - iii. Targeted support with social worker for students who struggle most
 - d. Targeted Instruction
 - i. Strategy to maximize preparation time
 - ii. Test prep during close reading and number stories parts of the day
 - iii. Small groups
 - iv. Weekly staff planning meetings
 - v. After-school club and optional Saturday camp
4. Cyclical Monitoring Update
- a. File review and onsite observation complete and largely successful. Will have final report later in the spring.

IV. Board Reports

- I. Hedra Packman presented the Finance Report

- a. On track to reduce deficit from January
- b. Benchmarks continue to look good and surpass requirements
- c. Current district reimbursement per student under budget because modest under enrollment (Note: did not start the year with our typical buffer due to focus on construction and new DO transition). Rate of retention is on track but under-enrolled due to lack of buffer.
- d. SpEd reimbursement expected to increase from where it is currently
- e. Continued staffing challenge, with effect on budget

V. Board Actions

- 1. Approval of Updated Federal Procurement Guidelines
 - a. Revised procurement thresholds for Federal Funds effective January 1, 2023 added to the Financial Policies & Procedures.
 - b. Hedra Packman made a motion to approve the Updated Procurement Guidelines. Jon Rosenberg seconded the motion and it passed unanimously.
- 2. Approval of Finance Report (Schedule B)
 - a. Jon Rosenberg made a motion to approve the Finance Report. Daniel Bell seconded the motion and it passed unanimously.
- 3. Approval of Admissions Policy Clarification (Schedule C)
 - a. Clarifying and making explicit our non-discrimination policy with APC language
 - b. Daniel Bell made a motion to approve the Admissions Policy Clarification. Hedra Packman seconded the motion and it passed unanimously.

VI. Public Comment

Linda Schaffzin, member of the public, shared interest in learning more about the school.

VII. Executive Session

None.

VIII. Closing and Adjournment

Jon Rosenberg moved to adjourn the meeting at 6:08pm. Daniel Bell seconded.