

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

January 22, 2024

5:30 PM

3300 Henry Avenue and Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Klissa Thomas	
Jon Rosenberg	
Daniel Bell	
Hedra Packman	
Max Weisman	
Keli McLoyd	
Katy Tipson	

Also Present

Emily Hurst, Executive Director, Philadelphia Hebrew Public Charter School (PHPCS)

Elyssa Yuen, Head of School, Philadelphia Hebrew Public Charter School (PHPCS)

Madison Gould, Senior Director of Regional Operations, Hebrew Public

Soren Barnett, Operations Coordinator, Philadelphia Hebrew Public Charter School (PHPCS)

I. Call to Order & Adoption of Agenda.

Klissa Thomas called the meeting to order at 5:35 pm. Klissa Thomas moved to approve the meeting agenda. Hedra Packman seconded the motion and it passed unanimously.

II. Approval of Prior Meeting Minutes – December 11, 2023

Klissa Thomas made a motion to approve the prior meeting minutes. Hedra Packman seconded the motion and it passed unanimously.

III. Leadership Reports

- I. Madison Gould, Senior Director of Regional Operations, presented the Board Dashboard

- a. Enrollment - made new offers to re-establish our buffer over our budget enrollment number
 - b. SY23-24 - at our enrollment cap so our enrollment strategy this year looks different than in other years
 - c. Attendance - current at 91% average daily attendance, with 39% of students meeting the 95% average daily attendance goal (currently within months of lower attendance due to weather and holidays, but rate expected to improve in the Spring)
 - d. SAIP Team working with ProjectGO out of the District Attorney's Office and individual families to improve student attendance
2. Elyssa Yuen, Head of School, presented Academic Data Dive (Mid-year benchmarks)
 - a. MAP data - MAP test adapts in real time to student's level, was assessed in September and will be again in the Spring to track growth
 - b. F&P data - measures instructional reading levels
 - c. Discipline data - number of referrals is decreasing and we are in line with our goals (e.g. 50% decrease in level 3 and 4 behaviors)
 - i. January – mid-year re-norming with staff around what behaviors should/should not be referred based on what is developmentally appropriate (e.g. review of *Yardsticks: Children and Adolescent Development*)
3. Elyssa Yuen, Head of School, presented Panorama Staff Survey Data
 - a. 14 responses from non-leadership staff indicated increases in each category from last year
 - b. 25 responses from teachers
 - i. Biggest growth since last year - teacher assessment around receiving feedback and coaching (PHP ranked very highly amid similar types of schools)
 - ii. Glow - increase in perception of school leadership
 - iii. Teacher feedback grows - developing student mindset, and resources (still important to note national context here: even this growth area was in the 70% percentile for positivity when compared to similar schools)
 - c. These data and an upcoming family survey will drive the strategic plan for SY25
4. Emily Hurst, Executive Director, presented Charter Renewal Updates
 - a. Emily will be involving board members with support for pieces in upcoming timeline
 - b. Charter Office Site Visit - February 15, 2024
5. Emily Hurst, Executive Director, presented Statements of Financial Interest & Ethics Disclosure Forms (Schedule B, C)

- a. Statement of Financial Interests and Conflict of Interest forms are due from board members by March 1, 2024

IV. Board Reports

1. Hedra Packman presented the Single Audit Report
 - a. Clean opinion - great report
2. Hedra Packman presented the December Financial Report
 - a. As we get closer to the end of the school year, we are more confident that the published per pupil will hold, putting our financials to date in a strong position given the contingency line. Most income and expense numbers are on track, as expected
 - b. SDP reimbursed us for 468 students, and SpEd reimbursement numbers are expected to increase as a number of students are in the process of evaluations or receiving IEPs
 - c. Anticipating some potential additional grant funding

V. Board Actions

1. Approval of Finance Report (Schedule D)
 - a. Daniel Bell made a motion to approve the Finance Report (Schedule D). Keli McLoyd seconded the motion and it passed unanimously.
2. Approval of SY23 Single Audit (Schedule E)
 - a. Klissa Thomas made a motion to approve the SY23 Single Audit (Schedule E). Jon Rosenberg seconded the motion and it passed unanimously.
3. Approval of SY25 Proposed Academic Calendar (Schedule F)
 - a. Leadership presented proposed SY25 academic calendar, which aligns more with SDP's calendar to maximize ease for families across schools and attendance (Note: analysis shows major dip in attendance on days where PHP is open but SDP is not).
 - b. Jon Rosenberg made a motion to approve the SY25 Proposed Academic Calendar (Schedule F). Hedra Packman seconded the motion and it passed unanimously.

VI. Public Comment

None.

VII. Executive Session

Board convened executive session to provide update on confidential personnel and legal matters.

VIII. Closing and Adjournment

Klissa Thomas moved to adjourn the meeting at 6:42 pm. Hedra Packman seconded.