

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

March 4, 2024

5:30 PM

3300 Henry Avenue and Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Klissa Thomas	Jon Rosenberg
Daniel Bell	Max Weisman
Hedra Packman	
Keli McLoyd	
Katy Tipson	

Also Present

Emily Hurst, Executive Director, Philadelphia Hebrew Public (PHPCS)

Tiffany Harris, Prospective Board Member

Sarah Hanrahan, Dean of Academics, Philadelphia Hebrew Public (PHPCS)

Soren Barnett, Operations Coordinator, Philadelphia Hebrew Public (PHPCS)

Madison Gould, Senior Director of Regional Operations, Hebrew Public

I. Call to Order & Adoption of Agenda.

Klissa Thomas called the meeting to order at 5:33 pm. Klissa Thomas moved to approve the meeting agenda. Hedra Packman seconded the motion and it passed unanimously.

II. Approval of Prior Meeting Minutes – January 22, 2024

Hedra Packman made a motion to approve the prior meeting minutes. Daniel Bell seconded the motion and it passed unanimously.

III. Leadership Reports

- I. Emily Hurst, Executive Director, and Madison Gould, Senior Director of Regional Operations, presented SY25 Enrollment & Lottery
 - a. SY23-24 Currently 2 over budget
 - i. Withdrawals - some moving out of district/state
 - ii. Enrolling new kids, but cap year so can't keep as big a buffer as usual
 - b. SY24-25 - 109 accepted, 47 enrolled, 12 waitlist for Kindergarten
 - c. Attendance - currently at 90.8% ADM, currently 34% of students are meeting 95% goal, looking to exclude 2 hour delay from our calculations by the district
2. Sarah Hanrahan, Dean of Academics, presented PSSA Planning
 - a. Data and feedback
 - i. Short feedback cycle - weekly practice quizzes, data analysis, and targeted instruction from now until PSSA's
 - ii. Each student - daily goal setting, weekly goal cards that go home to families
 - iii. Looking at evidence of student thinking to build the transferable habits for every exam
 - b. Family collaboration
 - i. Weekly progress communication
 - ii. Parent workshop
 - c. Targeted instruction
 - i. Small group instruction
 - ii. Weekly planning meetings
 - iii. Cusp students - extra support
 - iv. Student data-informed lesson planning
3. Emily Hurst, Executive Director, presented Mid-Year Family Survey Data
 - a. 106 responses - 76% satisfied/very satisfied
4. Emily Hurst, Executive Director, presented Charter Renewal Updates
 - a. Almost done! Audits, Board and Staff Focus Groups, Renewal Site

Visit all went well

- b. Next - advocacy and ACE-R responses, then Target Board Vote!
5. Emily Hurst, Executive Director, presented PA Funding Presentation
 - a. Shared after meeting
6. Reminder: Statements of Financial Interest due!
 - a. Statement of Financial Interest + Conflict of Interest Form

IV. Board Reports

1. Hedra Packman presented the Finance Report (Schedule B)
 - a. Benchmarks all positive
 - b. Local revenue on budget
 - c. Staff vacancies, looking to backfill for remainder of year

V. Board Actions

1. Approval of Finance Report (Schedule B)
 - a. Daniel Bell made a motion to approve the Finance Report (Schedule B). Katy Tipson seconded the motion and it passed unanimously.
2. Approval of Engagement with O'Donnell Stacey LLC (Schedule C)
 - d. Klissa Thomas made a motion to approve the Engagement with O'Donnell Stacey LLC (Schedule C) . Hedra Packman seconded the motion and it passed unanimously.
2. Appointment of Tiffany Harris to Board of Trustees (Schedule D)
 - a. Hedra Packman made a motion to approve the appointment of Tiffany Harris to Board of Trustees (Schedule D). Keli McLoyd seconded the motion and it passed unanimously.
3. Appointment of Elyssa Yuen as interim Chief School Administrator during Executive Director leave
 - a. Katy Tipson made a motion to approve the Appointment of Elyssa Yuen as interim Chief School Administrator during Executive Director leave. Keli McLoyd seconded the motion and it passed unanimously.

VI. Public Comment

None.

VII. Executive Session

VIII. Closing and Adjournment

Klissa Thomas moved to adjourn the meeting at 6:39 pm. Hedra Packman seconded. Motion passed unanimously.