

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

June 24, 2024

5:30 PM

3300 Henry Avenue and Virtually via Zoom

Minutes

Trustees Present	Trustees Not Present
Keli McLoyd	Jon Rosenberg
Katy Tipson	Klissa Thomas
Daniel Bell	Tiffany Harris
Hedra Packman	
Max Weisman	

Also Present

Emily Hurst; Executive Director, Philadelphia Hebrew Public (PHPCS)

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Madison Gould; Senior Director of Regional Operations, Hebrew Public

Soren Barnett, Operations Coordinator, Philadelphia Hebrew Public (PHPCS)

I. Call to Order & Adoption of Agenda.

Max Weisman called the meeting to order at 5:42 pm. Hedra Packman moved to approve the meeting agenda with revisions of postponing two votes until the August Board Meeting. Daniel Bell seconded the motion and it passed unanimously.

II. Approval of Prior Meeting Minutes – May 20, 2024

Hedra Packman made a motion to approve the prior meeting minutes. Daniel Bell seconded the motion and it passed unanimously.

III. Leadership Reports

- I. Madison Gould, Senior Director of Regional Operations, and Elyssa Yuen, Head of School, presented the Board Dashboard
 - a. SY24 Enrollment - finished just two students under budget (468 vs budget was 470) during our cap year
 - b. SY25 Lottery & Enrollment
 - i. Currently just under our budget number, with robust waitlists in all grades and lots of movement during the summer summer. We expect to be over-enrolled by day one.
 - ii. Because our seat cap has now been raised, we can welcome as many students as we have seats for, even above budget, and still get reimbursed accordingly (strategy to avoid continuous enrollment throughout the school year)
 - c. SY24 Attendance
 - i. Attendance percentages were particularly low during the first and last months of school, but most other months held above 90% average daily attendance
 - d. Safety Updates 2023-2024
 - i. All staff participated in required safety training
 - ii. PHP conducted 12 safety drills - 10 fire drills and 2 security drills
 - iii. PHP's Threat Assessment Team completed a number of risk-assessments of students based on student language and investigated one student safety concern resulting in a disciplinary hearing and eventual student withdrawal, as well as a number of investigations regarding parent behavior with school community members
 - iv. During SY25, PHP will continue to partner with the Center for Safe Schools for comprehensive training on physical and behavioral safety assessments, and our Emergency Operating Procedures
 - e. SY24 Closeout
 - i. Strong staff retention for SY25
 - ii. Strong teacher preparation and student learning remained after PSSAs, though the end of the year
 - iii. Lots of joy through school-wide events at the end of the year

- f. Charter Renewal - Charter Agreement Highlights
 - i. Charter School Office recommended a 5 year renewal with a minor condition around ELL compliance, which we have already been addressing.
 - ii. Review of proposed new charter agreement.
 - 1. General concerns about overreach greatly beyond the Charter School Law.
 - 2. Reviewing charter agreement with counsel and will form Renewal Working Group (including board members, senior staff, and counsel) to review and make recommendations.
 - 3. Should the board choose to proceed, we would pass a resolution approving the charter on August 6th for the School Board of Philadelphia's consideration on August 22nd.

IV. Board Reports

- I. Hedra Packman presented the Finance Report
 - A. Overall positive report and benchmarks are stronger than required by the School District of Philadelphia (SDP)
 - B. Strong financial situation, with surplus for the school year
 - 1. Under budget in revenue, farther under budget in expenditures
 - 2. The increased reimbursement amount per student from the SDP is still standing by the end of the school year, so those funds will now be factored into the budget
 - 3. Sunset of ESSER funds

V. Board Actions

- 1. Approval of Finance Report (Schedule B)
 - a. Max Weisman made a motion to approve the Finance Report (Schedule B). Keli McLoyd seconded the motion and it passed unanimously.
- 2. Approval of Proposed FY25 Budget (Schedule C)
 - a. Hedra Packman made a motion to approve the FY25 Budget (Schedule C). Daniel Bell seconded the motion and it passed unanimously.
 - b. Based on budget for 564 student enrollment (estimate of 22% of students qualifying for SpEd)

3. Approval of Proposed Financial Policies & Procedures (Schedule D)
 - a. Max Weisman made a motion to approve the Proposed Financial Policies & Procedures (Schedule D). Hedra Packman seconded the motion and it passed unanimously.
4. Approval of Fund Balance Resolution (Schedule E)
 - a. Keli McLoyd made a motion to approve the Fund Balance Resolution (Schedule E). Katy Tipson seconded the motion and it passed unanimously.
5. Approval of Lease Reimbursement Resolution (Schedule F)
 - a. Max Weisman made a motion to approve the Lease Reimbursement Resolution (Schedule F). Keli McLoyd seconded the motion and it passed unanimously.
6. Approval of Proposed SY25 Staffing Contracts (Schedule G)
 - a. Max Weisman made a motion to approve the Proposed SY25 Staffing Contracts (Schedule G). Katy Tipson seconded the motion and it passed unanimously.
7. Approval of Code of Conduct & Due Process Policy (Schedule H)
 - a. Max Weisman made a motion to approve the Code of Conduct & Due Process Policy (Schedule H). Keli McLoyd seconded the motion and it passed unanimously.
8. Approval of Aspire Contract Addendum (Schedule I)
 - a. Max Weisman made a motion to approve the Aspire Contract Addendum (Schedule I). Hedra Packman seconded the motion and it passed unanimously.
9. Approval of Therapy Source Contract Addendum (Schedule J)
 - a. Max Weisman made a motion to approve the Therapy Source Contract Addendum (Schedule J). Katy Tipson seconded the motion and it passed unanimously.

VI. Public Comment

None.

VII. Executive Session

Head of School evaluation and compensation review.

VIII. Closing and Adjournment

Max Weisman moved to adjourn the meeting at 7:35 pm. Keli McLoyd seconded.