

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

August 6, 2024

5:30 PM

Virtually via Zoom

Minutes

Trustees Present	Trustees Not Present
Keli McLoyd	Jon Rosenberg
Katy Tipson	Tiffany Harris
Hedra Packman	
Klissa Thomas	
Daniel Bell	
Max Weisman	

Also Present

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Madison Gould; Senior Director of Regional Operations, Hebrew Public

Claire Kelley, Family and Community Engagement Coordinator, Philadelphia Hebrew Public (PHPCS)

Elyse Castellano, Chief Financial and Operating Officer, Hebrew Public

Jeff Stacey, Counsel, O'Donnell Stacy

I. Call to Order & Adoption of Agenda.

Klissa Thomas called the meeting to order at 6:25 pm after a brief leadership presentation. Hedra Packman moved to approve the meeting agenda with revisions of postponing two votes until the August Board Meeting. Daniel Bell, Katy Tipson, and Max Weisman seconded the motion and it passed unanimously.

II. Approval of Prior Meeting Minutes – June 24, 2024

Klissa Thomas made a motion to approve the prior meeting minutes. Hedra Packman and Max Weisman seconded the motion and it passed unanimously.

III. Charter Renewal Conversation

1. Jeff Stacey presented information regarding the School District of Philadelphia's recommendation to renew Philadelphia Hebrew Public's charter and regarding Senate Bill 700.
2. Philadelphia Hebrew Public's Charter Review Working Group recommended the Board adopt the charter resolution.
3. Max Weisman made a motion to approve the Charter Renewal conversation. All others motioned and it passed unanimously.
4. Per Jeff Stacey, SB700 contains a number of provisions applicable to charter schools, including changes around board composition, governance, administration requirements, ethics requirements, audits, and operations.
5. Klissa Thomas, Keli McCloyd, and Hedra Packman shared their questions and concerns about SB700 and requested PHP leadership review and make recommendations at the October board meeting.

IV. Leadership Reports (in presentation)

1. Madison Gould reviewed the SY25 Lottery and Enrollment. Klissa had questions in regards to the 78 kindergarten students budgeted and there are 94 students enrolled. Madison explained that in kindergarten, we always over enroll.

IV. Board Reports and Actions

1. Charter Renewal Resolution (Schedule B)
 - o Max Weisman made a motion to approve Philadelphia Hebrew Public's Charter Renewal. All others motioned and it passed unanimously.
2. Presentation and Approval of Comprehensive Plan (Schedule C)
 - o Madison Gould reviewed the Math growth and ELA growth and proficiency as well as attendance markers for the Comprehensive Plan. These items are the framework for the work the PHP team will focus on over the next three years. Klissa made a motion to approve the Comprehensive Plan. This passed unanimously.
3. Presentation and Approval of Professional Development Plan (Schedule D)

- o The Professional Development plan highlights the approach used to drive outcomes through staff training. Klissa Thomas made a motion to approve the prior meeting minutes. Hedra Packman and Max Weisman seconded the motion and it passed unanimously.
4. Presentation and Approval of Induction Plan (Schedule E)
 - o Madison Gould reviewed the Scope and Sequence of the Induction Plan to support new to PHP and new to teaching staff. Klissa Thomas made a motion to approve the Induction Plan. Hedra Packman and Max Weisman seconded the motion and it passed unanimously.
 5. Presentation and Approval of Hebrew Public Management Agreement (Schedule F)
 - o Elyse Castellano, COO of Hebrew Public, introduced herself and reviewed the needs of the Hebrew Public Management Agreement. She reviewed the services provided by the Hebrew Public to Philadelphia Hebrew Public. Klissa Thomas made a motion to approve the Hebrew Public Management Agreement. Daniel Bell seconded the motion and it passed unanimously.
 6. Approval of Revised Student Enrollment Policy (Schedule G)
 - o Madison Gould presented the proposed student enrollment policy, incorporating updates as requested by SDP's Charter Schools Office. The enrollment policy reviews the updated waitlisted communication protocol and timeline for families. Klissa Thomas made a motion to approve the Revised Student Enrollment Policy. Daniel Bell and Max Weisman seconded the motion and it passed unanimously.
 7. Approval of Leader & Teaching Coaching Contract with Jounce (Schedule H)
 - o Elyssa Yuen introduced the Jounce contract for this year. Instead of hiring an additional dean, PHP will be working with instructional coaches from Jounce to expand leadership and coaching at PHP. Klissa Thomas made a motion to approve the Leader and Teaching Coaching Contract with Jounce. Hedra Packman seconded the motion and it passed unanimously.
 8. Approval of Substitute Services Contract with Delta-T (Schedule I)
 - o Madison Gould introduced the 2024 - 2025 Delta-T Substitute Services contract. Klissa Thomas made a motion to approve the Substitute Services Contract with Delta-T. Hedra Packman and Max Weisman seconded the motion and it passed unanimously.
 9. Approval of Curriculum Purchases – Eureka, Wilsons Foundations, Expeditionary Learning (Schedule J)
 - o Madison Gould introduced changes for the digital access and materials for Eureka Squared Math. Wilsons FUNdations are used for tier I instructions.

Expeditionary Learning is the EL curriculum for K-6th grades, teacher materials and student used text.. Keli McLoyd made a motion to approve the Curriculum Purchases.. Klissa Thomas seconded the motion and it passed unanimously.

10. Approval of Staff Technology (Schedule K)

- o Madison Gould introduced the annual purchasing of computers for staff. There is a need for 15 more computers. Daniel Bell made a motion to approve the staff technology. Hedra Packman and Max Weisman seconded the motion and it passed unanimously.

11. Approval of Owner's Representative Contract (Schedule L)

- o Philadelphia Hebrew Public proposes engaging with DBI as an Owner's Representative to support anticipated facility expansion. Klissa Thomas made a motion to approve the Owner's Representative Contract. Hedra Packman seconded the motion and it passed unanimously.

12. Approval of Employee Handbook (Schedule M)

- o Madison Gould reviewed proposed changes to the 2024 - 2025 employee handbook. Klissa Thomas made a motion to approve the Employee Handbook. Katy Tipson seconded the motion and it passed unanimously.

13. Approval of 2024-25 Organizational Chart (Schedule N)

- o Madison Gould reviewed the Organizational Chart of PHP. Hedra Packman made a motion to approve the 24-25 organizational chart. Max Weisman seconded the motion and it passed unanimously.

14. Approval of Fleming Consulting Chromebook Quote (Schedule O)

- o Madison Gould explained that PHP is making a large investment in chromebooks. PHP is in need of 360 chromebooks, at \$240/piece, bought from Fleming Consulting. Daniel Bell made a motion to approve the Fleming Consulting Chromebook Quote. Hedra Packman and Max Weisman seconded the motion and it passed unanimously.

VI. Public Comment

None.

VII. Executive Session

None.

VIII. Closing and Adjournment

Madison Gould moved to adjourn the meeting at 7:05 pm.