

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

May 20, 2024

5:30 PM

3300 Henry Avenue and Virtually via Zoom

Minutes

Trustees Present

Trustees Not Present

Klissa Thomas	Max Weisman
Hedra Packman	Keli McLoyd
Katy Tipson	Tiffany Harris
Daniel Bell	
Jon Rosenberg	

Also Present

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Jennifer Johnson; Assistant Head of School, Philadelphia Hebrew Public (PHPCS)

Madison Gould; Senior Director of Regional Operations, Hebrew Public

Justin Moody; Director of Hebrew and Global Studies, Philadelphia Hebrew Public (PHPCS)

Soren Barnett, Operations Coordinator, Philadelphia Hebrew Public (PHPCS)

I. Call to Order & Adoption of Agenda.

Klissa Thomas called the meeting to order at 5:34 pm. Hedra Packman moved to approve the meeting agenda. Daniel Bell seconded the motion and it passed unanimously.

II. Approval of Prior Meeting Minutes – April 15, 2024

Hedra Packman made a motion to approve the prior meeting minutes. Daniel Bell seconded the motion and it passed unanimously.

III. Leadership Reports

1. Madison Gould, Senior Director of Regional Operations, presented Board Dashboard
 - a. Enrollment
 - i. Currently at 468, with 2 out of district. Holding on enrollment for SY 23-24
 - ii. SY24-25 - budget is 564. We are intentionally overenrolled in Kindergarten but expect some movement and non-matriculation
 - b. Attendance
 - i. Goal is 93% ADM, currently at 91%
 - ii. Goal is 50% of students meeting the 93% goal, currently 38% are meeting the goal
2. Elyssa Yuen, Head of School, presented PSSA Recap
 - a. PSSA Completion Goal was 95%, surpassed that goal in grades 3-5 (4th and 5th grade had 100% completion)
 - b. Students were well prepared
3. Elyssa Yuen, Head of School, presented New Leader Introductions
 - a. Jennifer Johnson - Assistant Head of School
 - b. Justin Moody - Director of Hebrew and Global Studies
4. Elyssa Yuen, Head of School, presented expansion grant
 - a. Received PACSP Charter Schools Program Grant - \$1.5 million over three years, first school in Philadelphia to receive the grant
 - b. Funding directed toward additional staffing, new space costs, furniture & equipment
 - c. Scheduling press conference to share this great news
5. Elyssa Yuen, Head of School, presented Renewal
 - a. SDP Board will vote on PHP's renewal on 5/30
6. Conflict of Interest Forms & Board Commitments
 - a. Reminder to complete them!

IV. Board Reports

1. Hedra Packman presented the Finance report (Schedule B)
 - a. We are still awaiting some invoices
 - b. Expecting to end the school year with an increased surplus from last month

- c. Budget contained a contingency amount for district reimbursement percentages; will do fund balance resolution based on final SDP numbers
- d. Currently over budget in revenue (but under budget in SDP reimbursements)
- e. Under budget in expenses
- f. Benchmarks all look really good

V. Board Actions

1. Approval of Finance Report (Schedule B)
 - a. Katy Tipson made a motion to approve the Finance Report (Schedule B). Daniel Bell seconded the motion and it passed unanimously.
2. Approval of Board Calendar (Schedule C)
 - a. Klissa Thomas made a motion to approve the Board Calendar (Schedule C). Jon Rosenberg seconded the motion and it passed unanimously.
3. Approval of MACCS Health Services Contract (Schedule D)
 - a. Klissa Thomas made a motion to approve the MACCS Health Services Contract (Schedule D). Daniel Bell seconded the motion and it passed unanimously.
4. Approval of Elevate 215 Apply Philly Charter MOU (Schedule E)
 - a. Hedra Packman made a motion to approve the Elevate 215 Apply Philly Charter MOU (Schedule E). Jon Rosenberg seconded the motion and it passed unanimously.
5. Approval of CJ Maintenance Contract 24-25 (Schedule F)
 - a. Klissa Thomas made a motion to approve the CJ Maintenance Contract 24-25 (Schedule F). Katy Tipson seconded the motion and it passed unanimously.
6. Approval of Green Tree ESY Contract (Schedule G)
 - a. Jon Rosenberg made a motion to approve the Green Tree ESY Contract (Schedule G). Daniel Bell seconded the motion and it passed unanimously.
7. Approval of Nyman Services Agreement 2024-2025 (Schedule H)
 - a. Hedra Packman made a motion to approve the Nyman Services Agreement 2024-2025 (Schedule H). Jon Rosenberg seconded the motion and it passed unanimously.

VI. Public Comment

None.

VII. Executive Session

None.

VIII. Closing and Adjournment

Klissa Thomas moved to adjourn the meeting at 6:41 pm. Hedra Packman seconded.