

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

October 1, 2024

5:30 pm

3300 Henry Avenue

Meeting Minutes

Trustees Present

Trustees Not Present

Hedra Packman	Hedra Packman
Daniel Bell	
Keli McLoyd	
Klissa Thomas	
Katy Tipson	
Max Weisman	

Also Present

Emily Hurst; Managing Director of Strategic Initiatives, Hebrew Public Network

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Madison Gould, Senior Director of Operations, Hebrew Public Network

Claire Kelley, Family and Community Engagement Coordinator, Philadelphia Hebrew Public Charter School (PHPCS)

I. Call to Order

Klissa Thomas called the meeting to order at 5:56 pm. Max Weisman motioned to approve the agenda, Daniel Bell seconded the motion and it passed unanimously.

II. Approval of Prior Meeting Minutes – September 3, 2024

Daniel Bell made a motion to approve the September 3rd, 2024 meeting minutes. Keli McLoyd seconded the motion and it passed unanimously.

III. Leadership Reports

- Notary, Swearing In
 - Present: Klissa Thomas, Katy Tipson, Keli McLoyd, Daniel Bell, Max Weisman
 - All present candidates were sworn in! Candidates stood up, raised their right hand, and repeated the statement from the notary.
- Board Dashboard
 - Madison Gould introduced the KPI tracking and new systems with the Board Dashboard. Current enrollment is at 581 students and 102 students on the waitlist. Overall, in a great place with enrollment and having room for changing enrollments throughout the year.
 - Attendance has been very strong this year. There is a 94% average daily attendance which is much higher than the past years.
 - Certification: instructional leaders 100%, ELL 100%, SPED 100%, 2 permit pending; instructional at 75%, 13 pending. Currently in a very good position
- Facility Expansion Review
 - Over the course of this year, we are hoping to have a July 1st delivery for the final expansion being completed. Phase 2 is the current space that we occupy for the middle school. Phase 1 is the raw space that is not done and will become the 6th-8th grade classrooms. The plan is to renovate Phase 1 shortly until January and then Phase 2 would be done by July 1. When the first renovation is completed, there will be a celebratory move for students into the new space while the other space gets renovated. Rent will be increased by 2% annually and will be inclusive of new square footage to commence beginning on the delivery of the new space or July 1st.
- 21st Century Programming Launch & Updates
 - Claire Kelley, the 21st Century Program Director, introduced the grant. 21st Century Programming began on Monday, September 16th. There are currently 190 students enrolled in the After School program and 55 students enrolled in the Early Arrival program. There are 23 PHP staff members leading clubs and programming in the Early Arrival and After School program. Overall, programming has been successful and

consistent. Students receive programming after school at PHP until 5:30 Monday-Thursday and they attend Friday programming off-site at Philadelphia Youth Basketball and the Boys and Girls Club of Germantown until 4 pm on Fridays.

- Press Conference & 5-Year Donor Dinner
 - 5-year Donor Dinner will take place at Zahav on October 22nd. Emily is asking the board members to bring any people who may be interested in being a future donor to help other community members learn more about the school.

IV. Board Actions

- Tribute in Memory of Tiffany Nicole Harris
 - Emily Hurst spoke about the memory and tribute of Tiffany Nicole Harris. Klissa Thomas made a motion to approve the Tribute in Memory of Tiffany Nicole Harris. Keli McLoyd seconded the motion and it passed unanimously.
- Approval of Trustees & Officers
 - Chair: Klissa Thomas
 - Vice Chair: Katy Tipson
 - Treasure: Dan Bell
 - Secretary: Max Weisman
 - Parent Board Rep: Keli McLoyd
 - Klissa Thomas made a motion to approve the Trustees & Officers. Max Weisman seconded the motion and it passed unanimously.
- Approval of Finance Reports (Schedule B)
 - Madison Gould reviewed the finance reports for July and August this year. Klissa Thomas made a motion to approve the June and August finance reports. Keli McLoyd seconded the motion and it passed unanimously.
- Approval of Ironstone Rent Amendment Four (Schedule C)
 - Madison Gould discussed the lease amendments for the new space with renovations. Klissa Thomas made a motion to approve the Ironstone Rent Amendment Four. Max Weisman seconded the motion and it passed unanimously.
- Approval of Pathway Contract (Schedule D)

- Madison Gould spoke about the Pathway Contract. Klissa Thomas made a motion to approve. Max Weisman seconded the motion and it passed unanimously.
- Approval of St. Katherine's Contract (Schedule E)
 - Madison Gould introduced the St.Katherine's Contract. Max Weisman made a motion to approve the St. Katherine's Contract. Daniel Bell seconded the motion and it passed unanimously.
- Approval of SESI KAPS Contract (Schedule F)
 - Madison Gould and Elyssa Yuen reviewed the KAPS Contract for students who attend. It costs \$28,000 per student. There is currently one student who attends. Klissa Thomas made a motion to approve the SESI KAPS Contract. Daniel Bell seconded the motion and it passed unanimously.
- Approval of SESI Wayne Contract (Schedule G)
 - Madison Gould and Elyssa Yuen reviewed the SESI Wayne contract. The SESI Wayne Contract pays for seats at the outset of the year. This is usually a temporary placement and costs \$135/day. Wayne focuses on therapeutic support starting in 6th grade. Elyssa shared that families were excited about this program. Klissa Thomas made a motion to approve the SESI Wayne Contract. Daniel Bell seconded the motion and it passed unanimously.
- Approval of Staff Contracts (Schedule H)
 - Madison Gould reviewed the staff contracts for this year. Klissa Thomas made a motion to approve the Staff Contracts. Daniel Bell seconded the motion and it passed unanimously.
- Approval of Fraser Copier Lease (Schedule I)
 - Madison Gould reviewed the 5-year contract with the copiers. Keli McLoyd made a motion to approve the Fraser Copier Lease. Daniel Bell seconded the motion and it passed unanimously.
- Approval of 21st Century Philadelphia Youth Basketball Contract (Schedule J)
 - Emily discussed the contract with the 21st Century Philadelphia Youth Basketball. Klissa Thomas made a motion to approve the 21st Century Philadelphia Youth Basketball Contract. Daniel Bell seconded the motion and it passed unanimously.
- Approval of Charter Choices Contract Addendum (Schedule K)

- Madison Gould reviewed the Charter Choices Contract Addendum. Klissa Thomas made a motion to approve the Charter Choices Contract Addendum. Daniel Bell seconded the motion and it passed unanimously.
- Approval of Settlement Agreement (Schedule L)
 - Elyssa Yuen reviewed the settlement agreement. Klissa Thomas made a motion to approve the Settlement Agreement. Daniel Bell seconded the motion and it passed unanimously.
- Approval of CORA Contract (Schedule M)
 - Madison Gould spoke about the shift in the CORA Contract for this year; we will no longer be having a Speech Language Pathologist through CORA. Klissa Thomas made a motion to approve the CORA Contract. Daniel Bell seconded the motion and it passed unanimously.

V. Public Comment

- None.

VI. Closing & Adjournment

Max Weisman made a motion to adjourn the meeting at 7:35 pm. Daniel Bell seconded the motion and it passed unanimously.