

Philadelphia Hebrew Public (PHPCS) Board of Trustees Meeting

December 3rd, 2024

5:30 pm

Zoom

Meeting Minutes

Trustees Present

Trustees Not Present

Hedra Packman	Max Weisman
Daniel Bell	
Keli McLoyd	
Klissa Thomas	
Katy Tipson	

Also Present

Elyssa Yuen; Head of School, Philadelphia Hebrew Public (PHPCS)

Madison Gould, Senior Director of Operations, Hebrew Public

Emily Hurst, Managing Director of Strategic Initiatives, Hebrew Public

Claire Kelley, Family and Community Engagement Coordinator, Philadelphia Hebrew Public Charter School (PHPCS)

I. Call to Order

Klissa Thomas called the meeting to order at 5:35 pm. Madison Gould added the Philadelphia Department of Police MOU to the agenda. The agenda was passed unanimously.

II. Approval of Prior Meeting Minutes – November 4th, 2024

Katy Tipson made a motion to approve the November 4, 2024 meeting minutes. This passed unanimously.

III. Leadership Reports

- **Board Dashboard**

- The PHP Leadership team presented a plan to extend more offers for enrollment in the new year. Katy inquired about how students are given offers. Daniel Bell inquired about how teachers are doing with the additional students being added to classes.
- For the 2025-206 school year, there are currently 461 applications. Currently we are down the total number of applications across the school as compared to this past year. This aligns with the city overall.
- 2024-2025 enrollment continues to meet or exceed budget.
- Average daily attendance continues to exceed last year. The Attendance Coordinator has been doing a lot of family outreach and the partnership with ProjectGo to support attendance measures.
- There are no changes in staff certifications. There are a few pending permits.
- **PSSA Results**
 - The PHP Leadership Team presented 2024 PSSA Results.
 - PHPCS outperformed their peer group overall and outperformed SDP on the Science PSSA. PHPCS Special Education students outperformed SDP on ELA and Math.
 - PHPCS Leadership presented their approach to PSSA preparation for the 2025 season, including the shift to computer-based testing.

IV. Board Actions

- **Approval of Finance Reports (Schedule B)**
 - Madison Gould shared that there is now formally a Finance Advisory Board Committee as well as an Audit Committee. Overall, the finance report was very similar to those of last month (October). Currently there is 98.6 cash days on hand, above the 60 day SDP threshold. There have been delays in receiving Federal funds, including Title.
 - Expenses are currently exceeding budget as a result of increased overall and Special Education enrollment. Specific areas including professional and technical services. Daniel Bell shared that he is grateful for the conservative spending approach that the committee has implemented. Daniel Bell made a motion to approve the Finance Report. Hedra Packman seconded the motion and it passed unanimously.

- Approval of Annual Audit (Schedule C)
 - Daniel Bell shared that there was a clean audit. The audit team had no concerns and gave a glowing review. Daniel Bell made a motion to approve the Annual Audit. Hedra Packman seconded the motion and it passed unanimously.

- Approval of Settlement Agreement (Schedule D)
 - Elyssa Yuen reviewed a settlement agreement from the 2023 - 2024 school year. The settlement landed on 250 hours of services paid at \$60/hr. Klissa Thomas made a motion to approve the Settlement Agreement. Katy Tipson seconded the motion and it passed unanimously.

- Approval of MedX Contract (Schedule E)
 - Madison Gould shared that the MedX Contract offers multiple options for staffing services. MedX staffs multiple positions in Operations, Instruction, and related services. This is a fee-for-service contract. Hedra Packman made a motion to approve the MedX contract. Daniel Bell seconded the motion and it passed unanimously.

- Approval of Spectrum Staffing Services Contract (Schedule F)
 - Madison Gould shared that the Spectrum Staffing Services Contract provides staffing for related services. Elyssa Yuen shared that the work for I:1's can be hard to staff. Daniel Bell echoed that. Hedra Packman made a motion to approve the Spectrum contract. Daniel Bell seconded the motion and it passed unanimously.

- Approval of Nutritional Development Services MOU (Schedule G)
 - Madison Gould presented the renewal Nutritional Development Services MOU for the food service program at PHP. Under this MOU PHP will continue to serve as a site under NDS. NDS will provide all food and compliance. Daniel Bell made a motion to approve the Nutritional Development Services MOU. Hedra Packman seconded the motion and it passed unanimously.
 - Approval of Philadelphia Police Department MOU (Schedule H)

- Madison Gould presented the required MOU with the Philadelphia Police Department. The MOU outlines the collaboration expectations between PHPCS and PPD. The agreement is covered by FERPA and has provisions for health and safety emergencies. Daniel Bell made a motion to approve the Philadelphia Police Department MOU. Hedra Packman seconded the motion and it passed unanimously.

V. Public Comment

None.

VI. Closing & Adjournment

Klissa Thomas made a motion to adjourn the meeting at 7:01 pm. All others seconded the motion and it passed unanimously.